



CITY OF SAN BRUNO

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COMMUNITY DEVELOPMENT DEPARTMENT
Planning Division

APPLICATION FOR SPECIAL EVENT- FILMING PERMIT

REQUIREMENTS – IF APPLICABLE

- Site plan or location map
- Description
- Certificate of Liability Insurance
- Security Plan

FEE

\$200.00

APPLICATION DATA

Case No (s): _____

Date Submitted: _____

Total Fees Paid: _____ Check No: _____

Application should be submitted 30 days before the event

Type of Event: Movie Television

Purpose & General Statement Describing the Type of Event:

Location of Event: _____

If On City Property, Has the Site Been Reserved? Yes No

Date(s) of Event: _____ Day(s) of Week: _____

Hours of Operation: set up _____ event _____ clean up _____

Applicant:

Name: _____ Email: _____

Organization: _____

Address: _____ Phone: _____

Property Ownership:

Name: _____ Email: _____

Address: _____ Phone: _____

Event Detail:

Circle Yes or No

Alcohol Served/Sold?	Yes	No
Food Served/Sold?	Yes	No
Require Closing of Public Street or Parking Lot?	Yes	No
Any application for a permit or license from the City, to engage in any business, denied or revoked?	Yes	No
Electricity or generator used? If Yes, describe:	Yes	No
Tent used? If Yes, describe:	Yes	No

Number of Participants: _____

Number of Employees/ Staff: _____

Location of Participant Parking: _____

Type of Security:

Person(s) In Charge During Event:

Name: _____ Cell phone number: _____

Name: _____ Cell phone number: _____

I, the undersigned, hereby apply for a Special Events Permit (Temporary Use by Administrative Review) and an environmental determination (Categorical Exemption) as set forth in the information contained herein, and certify that the above information is true and correct. Such certification is made with full knowledge that misrepresentation may be considered sufficient cause for denial or revocation of a permit or license.

Signature (Applicant): _____ Date: _____

Signature (Owner): _____ Date: _____

San Bruno Police Department Approval

By: _____ Date Approved: _____